



KOTYARK INDUSTRIES LIMITED

CIN: L24100GJ2016PLC094939

DETAILS OF FAMILIARIZATION PROGRAMMES IMPARTED TO INDEPENDENT DIRECTORS

**DETAILS OF FAMILIARIZATION PROGRAMMES
IMPARTED TO INDEPENDENT DIRECTORS**

In order to familiarize the independent directors with their roles, rights, responsibilities, business model, nature of the industry in which the Company operates, etc., the Company has conducted various familiarization programmes. As part of Familiarization Programme, various presentations were made to the directors highlighting the in-depth insight into the Company's Strategy, Performance, Details of Products, Business Model, Operations, Markets/ Customers, Organization Structure, Finance, Technology, Quality, Facilities and Risk Management and other relevant areas related to the Company.

Independent Directors are provided with necessary documents/ brochures and internal policies to enable them to familiarize with the Company's policies and practices, role and responsibilities of Independent Directors. As a part of induction programme, newly appointed directors are taken to various Divisions/ Production Units/ Complexes to familiarize them with the products, production process, technology and facilities available there and so as to enable them to contribute significantly to the Company.

The details of the familiarization program are given below:

| Sr. No. | Name of Independent Director | Name & Date of Programme | No. of Programme attended | No. of Hours spent in Programme | No. of Programme attended on cumulative basis | No. of hours spent in Programmes on cumulative basis |
|---------|------------------------------|--|---------------------------|---------------------------------|---|--|
| 1 | Akshay Jayrajbhai Shah | a) Plant visit to Dist. Sihori, Rajsthan. 12.08.2021 | 1 | 0.5 day | 1 | 0.5 day |
| | | b) Orientation programme for Independent Directors. 01.09.2021 | 1 | 2 days | 2 | 2 days |
| | | c) Corporate Governance – effective Directors for Sustainable Competitiveness at Vadodara 20.09.2021 | 1 | 0.5 day | 3 | 3 days |

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|---|-------------------------|--|---|---------|---|---------|
| 2 | Harsh Mukeshbhai Parikh | a) Plant visit to Dist. Sihori, Rajsthan. 12.08.2021 | 1 | 0.5 day | 1 | 0.5 day |
| | | b) Orientation programme for Independent Directors. 01.09.2021 | 1 | 2 days | 2 | 2 days |
| | | c) Corporate Governance – effective Directors for Sustainable Competitiveness at Vadodara 20.09.2021 | | 0.5 day | 3 | 3 days |
